

**MINUTES**  
**PWV BOARD OF DIRECTORS' MEETING**  
**January 17, 2013 – 6:30 p.m.**

**ATTENDANCE**

**Board Members present:** Archy Archuleta, Judy Christensen, Mike Corbin, Sandy Erskine, David Fanning, Jerry Hanley, Bob Manuel, Meg Parmer, Karl Ritters, Martha Shepard and Kevin Cannon (*USFS*).

**Board Members absent:** Kathy Burgess, Richard Clopper and Cathy Trout.

**Advisory Board members present:** Chuck Bell, Frank Lilley and Jacques Rieux.

**PWV members present:** Jacque Amway and Mindy Cooper.

**AGENDA.** The agenda was accepted.

**MINUTES.** The December minutes were accepted as presented.

**REPORTS OF OFFICERS.**

**A) CHAIR BOB MANUEL.** No report.

**B) LIAISON KEVIN CANNON.** Kevin reported the USFS budget is much lower for the coming year. There will be lots of trail closures, particularly on Long Draw Road and Laramie River Road. Trail users need to check closures before deciding where to hike and/or patrol.

**C) TREASURER REPORT.** Judy Christensen handed out her report to all members. It was reviewed and approved by the Board. She reported the Clinton Family Foundation had given us another \$2000 of unrestricted funds. Judy reminded that PWV would be shifting some general and endowment funds to Vanguard investment accounts. Those funds will not be commingled as discussed and reported in previous minutes.

**REPORTS OF COMMITTEES.**

**A) RECRUITING and PUBLIC OUTREACH.** No report this month. Ken Thielen was not present; and Karl Ritters mentioned he will be talking with Ken in the next day or so. There are about 150 new member applications, with about 40% following through.

**B) FINANCE COMMITTEE.** Margaret Shaklee was unable to be present and will report next month.

**C) .SPRING TRAINING.** Chairman Mindy Cooper gave a good report covering many aspects of Spring Training, pointing out some problem areas. Spring Training will be conducted again at the Cub Scout Camp. The Saturday events at the Camp are scheduled as follows:

May 4 - Clean up (PWV members).

May 11 - Hike the practice trail.

May 17, 18 and 19 - Spring Training.

David Fanning is in charge of Supplemental Training and will schedule a training meeting for March. Margaret Shaklee may issue a survey in early February seeking help for Supplemental Training. Both Spring Training and Supplemental Training deal with inventory items, which are not

all stored in one place. Richard Clopper agreed to handle inventory control. Mindy expressed the need for more storage, and reported that shelving has been put in place to better organize inventory items. There have been plenty problems about merchandizing at Spring Training; and Mindy reported Linda Archuleta will be handling merchandizing at Spring Training.

There was lots of discussion about how to handle the sale of PWV products (inventory items) at ST and a “store” to sell items of members’ outdoor gear. The biggest problem for the Treasurer at ST is keeping track and getting adequate documentation from the sale of merchandize, gear, registration, meals costs, and collecting funds (cash and checks given prior to and at SP, and credit card payments on line); and attributing those payments to the proper sale items and to PWV members. Mindy Cooper will meet with the Finance Committee on the Spring Training sales’ concerns in an attempt to simply and make this more manageable at ST.

**D) WINTER PATROLS.** Mike Corbin reported winter patrols will start February 1, 2013. There were 66 members who expressed an interest, and 39 actually showed up at a recent meeting.

**UNFINISHED BUSINESS.** None.

**NEW BUSINESS.**

**A) STORAGE SHELVING (PWV Inventory).** The Board approved payment of \$325.69 to pay for shelving at the storage unit.

**B) PURCHASE OF SPLINTS & COBANS.** The Board approved payment of \$1100 + shipping for splints and cobans purchased in bulk to receive a lower price.

**C) MALMBERG CABIN ON CROSIER MOUNTAIN.** Bob Manuel will check with a source who may have photos of this cabin.

**D) VOLUNTEER AGREEMENTS (TIMELY SUBMISSION).** Members who have not turned in their agreements by the deadline may be on the USFS website inactive list and will not receive Emails and other notifications. It is imperative that members be responsible for returning their agreements to Kevin Cannon. He has sent a number of notices to these members and received no responses. Bob Manuel offered to get the list and resume this effort.

**E) RECORDING NON-PATROL HOURS BY MEMBERS.** Kevin Cannon noted a rather large percentage of committee and Board hours have not been reported. We cannot stress enough the importance of recording these hours—and this for members generally, not just committee and Board members. Bob Manuel will take the lead on getting the word out and informing all members.

**F) PWV and USFS WEBSITE LINK.** Karl Ritters brought up concerns about updating the website with the 2012 annual report. Bob Manuel will talk with Scott Ackerman about a link on the PWV website to the USFS site.

The meeting adjourned at 8:35 pm.

*Meg K. Parmor*, Secretary

Next Board Meeting: **February 20, 2013, 6:30 p.m.**