

MINUTES
PWV BOARD OF DIRECTORS' MEETING
November 16, 2023 – 6:30-8:30 p.m.
Hybrid Meeting

ATTENDANCE

- **Board Members:** Jim Branch, Rich Cappello, Jennifer Collins, Joe Cox, Jeanne Corbin, Ruth Janitscheck, Jim Medlock, Steve Musial, Sean Orner, Pete, Ramirez, Jeff Randa, Dan Schultejann, Mark Snyder, Bruce Williams, Matt Cowan (USFS Liaison)
- **Board Members Elect:** Donald Gibbs, Randy Jones, Anne Yakos, Jim Zakely
- **Advisory Board Members:** Fred Allen, Chuck Bell, Kevin Cannon, Elaine Green, Jerry Hanley
- **PWV Members, Other:** Tom Collins, Anne Haverkamp, Stephanie Simmons, Peter Skiba, Renee Skiba, Beth Wilcox

ESTABLISHING QUORUM AND MEETING GROUND RULES.

Mark Snyder welcomed everyone in attendance. Ruth Janitscheck confirmed a quorum was present.

AGENDA

The November 2023 agenda was adopted.

MINUTES.

The October 2023 meeting minutes were approved.

REPORTS OF OFFICERS

(A) CHAIR REPORT.

- Mark Snyder moved to change the date of the December board meeting one week to the 14th. The motion passed.

(B) CHAIR ELECT.

- Sean Orner said the Outreach Committee and KIN Committees are coordinating on a new fire wheel for PWV. They want some supplies for the upcoming seasonal tree information station hosting that we are doing. To do so, there was a small budget request of \$225, an overage that the executive committee approved at their last meeting. At the last board meeting, there was a missing advisory board renewal on the ballot. Sean moved to renew Bob Manuel's advisory board term for an additional 3 years. The motion passed.

(C) IMMEDIATE PAST CHAIR REPORT.

- Bruce Williams said we are looking at having a winter social on December 6th and he hopes to have an announcement out in the next of couple days.

(D) USFS STAFF REPORT.

- Nothing to report from Matt Cowan.

(E) SECRETARY REPORT.

- Nothing to report from Ruth Janitscheck.

(F) TREASURER.

- Jim Medlock gave a brief update on the 2023 budget. We had planned expenses of \$73,050 for 2023. Jim is projecting the 2023 budget expenses to be a little over \$54,000. We have funds available to take from the endowment fund in the amount of \$14,705.

REPORTS OF COMMITTEES

(A) SUPPLEMENTAL TRAINING REPORT

- Ann Haverkamp thanked Linda Reiter for her backup as Co-chair, during her surgery and recuperation. Supplemental Training is having a short Fall Schedule, but there is a full calendar of events from January to April. It is a bit difficult to get to those 2024 calendars but watch the PWV calendar as dates are set.

(B) PHOTO/VIDEO COMMITTEE REPORT

- Peter Skiba extended an invitation to come hike and or bike at Young Gulch this Sunday at 9 am. The Photo/Video Committee is going to be doing some photography and video work there and anybody is welcome to come.

NEW BUSINESS

(A) PRELIMINARY BUDGET DISCUSSION

- Bruce Williams pointed out that PWV has done a good job over the years at being prudent about what we spend. He noted that the budget proposal is higher than our income, but we have been taking in more money than we are spending, leading to a surplus of assets. We want to make sure we are spending the money donors give us and should think about increasing our budget to reflect our assets. We have plenty of assets to support the requested budget for next year. We are in a strong financial position and can afford to fund a deficit and we may want to make decisions in the future to look at opportunities to continue to spend at a higher rate.

(B) BOARD BUDGET APPROVALS

- Jim Medlock has projected our unrestricted cash balance of \$89,866, restricted balance of \$26,410, and \$59,178 in the operating reserve on 12/31/2023. With projected donations of \$38,000, an operating budget of \$48,284, and trail restoration expenses of \$20,700, our projected balance at the end of 2024 is \$79,583. Jim moved that the board approve the budgets submitted by the committees.
 - Jeff Randa spoke on the Spring Training Committee's budget, pointing out that they increased the Buckhorn donation from \$560 to \$1000. He also allotted \$200 to get some signs to help people find the Buckhorn. The food budget is increased as well to accommodate an increase in attendance.
 - Fred Allen spoke on the Stock Committee's budget. They plan to do maintenance on fences and structures at Stubb Creek, pack multiple groups as requested by the Forest Service, an outfitters tent base camp for 3-4 groups, llamas and site rental, refreshments, and speaker fees.
 - Anne Haverkamp asked if we should consider charging a small fee to take the Wilderness First Aid Class to offset the cost and lower the budget. Jeanne Corbin felt that first aid is a critical part of our skillset, and we should continue to offer it for free to members.

- o Steve Musial said the Trail Crew Committee is providing SPF long-sleeved trail crew shirts. Llama training and rental is probably about \$1,500 rather than the \$2,000 in the submitted budget. They'd like to buy Silky Katanaboy 1000 saws that go for \$1,000-\$1,200 but they will replace carrying the big crosscut saws. They are required to carry first aid kits and have included \$900 to buy new kits. Dan Schultejan suggested that they utilize the stock committee to carry water and tools. Steve had talked to Rich about this last year and Fred Allen thought llamas would be a better choice due to the terrain. He would love to have Rich come and carry water if it's a possibility. Fred feels that horses need too much water to be efficient and llamas use less.
- o Mark Snyder explained that the Restoration Committee's budget includes funds for "tools and tool repair" for 2 new saws and some more tools. He's looking at doing public workdays and he's included funds for 4 weekends of public workdays. We are going to schedule them soon. They'd also like t-shirts for volunteers to take. They're going to hire Rocky Mountain Conservancy again and are discussing schedules. They are talking with Matt Cowan about doing some interpretive and storyboard trailhead signs as well and Elaine Green raised concern regarding the precedent set by giving the Forest Service money for trailhead signs.
- Mark Snyder moved to approve the 2024 budget. The motion passed.

(C) NEW BOOKKEEPER MOTION

- Jim Medlock moved that PWV appoint Sarah Woehrer as the bookkeeper for PWV. Bruce Williams seconded. Sarah has completed a Bookkeeping Certificate at Front Range Community College and is working on an Associate in Accounting at Front Range Community College. She performs booking duties at Deer Track Traders and is a Teaching Assistant in the Bookkeeping Help Center at Front Range Committee College. She will become a non-patrolling member immediately and plans to attend Spring Training in the spring to become a patrolling member. This motion will allow us to have her sign checks. The motion passed unanimously.

(D) PWV COLORADO GIVES DAY MOTION

- Jim Medlock moved to have all 2023 Colorado Gives donations allocated to unrestricted funds to comply with policy #11. Bruce Williams seconded. Bruce would like to look at the policy to see if we want to continue to put this money in the endowment fund. The motion passed.

(E) PWV RECRUITMENT MOTION

- Rich Cappello moved to propose that the board of directors pass this motion to recruit individuals specifically for the purpose of restoration work and trail maintenance and other PWV projects in the district. Dan Schultejan seconded. Joe Cox moved to table discussion until the December meeting due to limited time. The motion to table passed.

CLOSING

Mark Snyder made a motion to adjourn the meeting, which was seconded by Jeanne Corbin.

Next Board Meeting: **December 14, 2022, 6:30 p.m.**

R Janitscheck, Secretary
12/1/2023

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12/1/2023